

Pellston Planning Commission
AUGUST4th, 2025
MEETING MINUTES

1. Call to Order – Meeting brought to order by Doug and Roll Call began at 7:05PM.
2. Roll Call/Establish Quorum:

Douglas W. Craven, Chairman	PRESENT
Jim Gillett, Vice Chairman	ABSENT
Jackie Pilette, Secretary	PRESENT
Mark Givens, Commissioner	PRESENT
Mary Ocko, Commissioner	PRESENT
Steve Hall, Commissioner	PRESENT
Becky O’Neil, Commissioner	ABSENT
Randy Bricker, Commissioner/Zoning Admin.	PRESENT
3. Motion to adopt agenda:
Motion: Randy Second: Steve
Ayes: all; Nay: none. Motion carried.
4. Minutes: Motion to approve June 2025 minutes:
Motion: Randy Second: Steve
Ayes: all; Nay: none. Motion carried.
5. Zoning Administrator Report
 - a. 799 S. Milton (Oneil) – permit request for a pole barn, reviewed and meets zoning qualifications, approved permit, cost is \$150
 - b. Permit request for new trailhead building, meets qualifications

Motion to approve the trailhead permit application: Mary Second: Jackie
Ayes: all, Nays: none. Motion carried.
 - c. Permit request for a trailer on the corner of Milton & Pells, within the approved district.
6. New Business
 - a. LTC Property –LTC has applied for grants, but no funding is available yet for projects; ideas are welcome.
7. Old Business
 - a. Housing in Pellston Discussion/Partnership/East Village Plan – Heather Runyon attended the most recent Pellston PFAS public meeting, transcribed the meeting, added goals from that meeting to the master plan (for master plan amendment). AMI; total housing

cost received by the grant; Heather to work with Jim Gillett to ID Responsible Parties and Timeframes to add to master plan amendment. Need Commission approval to send to Council with additions.

Motion to approve amendments (A and B) to Master Plan, with additions; Timeframe and Responsible Parties in the Objectives Section to be filled out with info from Jim, Becky, and Heather. Amendments A: Infrastructure Expansion, and B. Housing Goals.

Motion: Randy Second: Steve

Ayes: all, Nays: none. Motion carried.

b. PFAS/Municipal Water System – No new update.

8. Follow Up Items:

a. Trail Building: Site plan approved.

b. Rezone Industrial Park

i. Section 9.7 public notice – 15 days. Update property owner still in his lease agreement and unable to get out of agreement, so proposal is withdrawn.

c. Sidewalks: covered in amendment approved

d. Solar limitations: renewables allowed in Master Plan; Denise Kline to contact Jim Gillett.

9. Public Comment: Opened 7:43PM – no comments, closed 7:43PM.

10. Next Meeting: September 3rd, 2025, 7PM

11. Adjournment: Motion to adjourn at 7:45PM

Motion: Randy Second: Mark

Ayes: all; Nay: none. Meeting adjourned at 7:45PM.