

Pellston Planning Commission
August 5, 2024
MEETING MINUTES

1. Call to Order – Meeting brought to order by Doug Craven and Roll Call began at 7:03PM

2. Roll Call/Establish Quorum:

Douglas W. Craven, Chairman	PRESENT
Jim Gillett, Vice Chairman	PRESENT
Carolina Mallory, Secretary 7:19pm)	ABSENT AT ROLL CALL (ARRIVED 7:19pm)
Mark Givens, Commissioner	PRESENT
Vacant, Commissioner	VACANT
Jackie Pilette, Commissioner	PRESENT
John Latocha, Commissioner	PRESENT
Randy Bricker, Commissioner/Zoning Admin.	PRESENT

GUESTS: Andrea (NEMCOG)

3. Adopt Agenda: Motion to adopt the agenda as presented.

Motion: Randy Second: John
Ayes: all; Nay: none. Motion carried.

4. Minutes: Motion by Randy to table Dec 2023 and Jan 2024 Meeting Minutes until the next meeting:

Motion: Randy Second: Mark
Ayes: all; Nay: none. Motion carried.

5. Zoning Administrator Report

a. New Permits issued/Updates:

b. New Construction: Randy said it has been a busy month and gave the following report:

- i. Lot Split proposal for John Latocha 3 parcels – copy given to Commission of parcels (map says made for Copeman– explanation was that they just copied a previous survey under that name, but that the lot information was still correct).

Motion to support the lot split proposal as presented to the Commission to go to Village Council for final approval:

Motion: Jackie Second: Randy
Ayes: all, Nays: none. Motion carried.

- ii. Hendershot approached Randy is proposing 3 industrial buildings to go in on Industrial Drive – more info to come.

- iii. Maple Drive permits for proposed construction: \$150 fee for permit for a house, \$50 fee for permit for a drive.
- iv. Lots of calls regarding a property owned by Mr. Lively including realtor and new possible owner, issue regarding wanting to build a house in area zoned for Hwy Commercial – issue with the lot split (was never approved by Planning Commission, just Village Council).
- v. Calls to Randy regarding a lot the owner (Nate) is considering splitting into 4 lots with cabins – issue with not enough square footage/tiny homes, 2 cabins exist now w/no permits given.
- vi. Call from Davide Schumer on Milton about the above proposed lot split (concerning same proposed item from above/5.v.).
- vii. Call from landowner wanting to build a metal garage (no other info given).
- viii. Lori Hall – permit for backyard fence.
- ix. Other Zoning calls.

Motion to accept the Zoning Administrators' Report:

Motion: Jim Second: Mark

Ayes: all, Nays: none. Motion carried.

6. New Business

- a. John Latocha lot split – John spoke about the lot split and said the reason for the split was because he and his wife will be moving out of state for a new job, but no dates set.

7. Old Business

- a. Master Plan Update – no new updates
- b. Housing in Pellston Discussion/Partnership – Andrea spoke about a new \$30K grant received by NEMCOG for the East Village plan. NEMCOG will run the program which will include surveys, stakeholder group, and likely a team TBD. Jim said that he would like the Planning Commission to be that committee. Info coming to Commission for April meeting.
- c. Municipal Water System

8. Follow Up Items:

- a. PFAS

9. Public Comment: Opened at 7:46PM – no comments; closed 7:46PM.

10. Next Meeting: April 1, 2024

11. Adjournment: Motion to adjourn

Motion: Jackie Second: Jim
Ayes: all; Nay: none. Meeting adjourned at 7:47PM.