

Pellston, Michigan
Downtown Development Authority

Meeting Agenda

February, 2, 2016 at 7pm

- 1.) Last meeting minutes
 - a. Last meeting minutes present
 - i. Move to accept by Jim
 - ii. Second by Lora
 - iii. Passes unanimously
 - b. Call to order – Jim G, Lora, Mike, Jane, Will G
- 2.) Treasury Report
 - a. Pellston Memorial Fest Account on top page - \$350.08
 - b. Veterans – \$2601.38
 - c. DDA bal - \$51,662.09
- 3.) Old Business
 - a. Pellston Memorial Fest – meet for 2 hours tonight
 - b. Trailhead Discussion with Elaine Keiser – was not available today
 - i. Moving forward with trailhead discussion and location, what should be there and not there according to multiple people’s opinions
 - ii. Will continue to be pursued with the thought of enhancing infrastructure, bathrooms, signage and improvements to downtown
 - iii. We will not be able to apply this year (by April 1) but will work on it as soon as the festival happens
 - iv. Jim - Three benefactors that have been very generous will not be approached this year but will be next year
 - c. Budget
 - i. Jim has provided Village of Pellston and DDA budget for 2016 and 2017 proposed
 1. Total Expenses in 2017 = \$36,760
 2. Carry over from 2016 = \$49,000
 3. Total Disbursements = \$81,510
 - ii. Advertising and promo set at \$5,000 for festival and trailhead
 - iii. \$4500 for sweeper (down \$1000 from last year’s quote)
 - iv. Vet Memorial Budget 2017 total disbursements = \$3105.00
 - v. Misc exp changed from \$100 to \$500 to cover purchase of flags, lower carryover from \$2600 to \$1905, carryover remains same
 - vi. Motion to accept budget as is Jane
 1. Second by Mike
 2. Motion passes unanimously
- 4.) New Business - NA
- 5.) Announcements - NA
- 6.) Adjournment at 8:35pm