

Pellston, Michigan
Downtown Development Authority
Meeting Agenda
November 1, 2016

1.) Last Meeting Minutes

- a. Approved unanimously with change to Section 5 line f should end with “school gymnasium”.

2.) Treasury Report

- a. DDA fund stands at \$44,427.86 down \$16,758.36 due to expenses for the ice rink.
- b. Veterans and Festival Funds only activity includes interest payments and funds stand at \$3,799.34 and \$4,282.66 respectively.
- c. Lora will look into which account the benefactor check was deposited into and get back next month.

3.) Old Business

a. Trail Funding and Grant Writing Meeting

- i. Jim – Meeting last week of October with Jeff Wingard, Lisa Faught, Dan of MEDC and Sarah Christiansen of NLEA.
- ii. Many ideas were considered for fundraising for the Trailhead including the DNR Passport fund, MEDC. It was a very productive meeting overall and many ideas were shared.
- iii. Patronicity plan to reach \$50,000 with a match from MEDC up to \$50k plus \$45,000 potential from the DNR Passport, \$25,000 Wengar, including \$10,000 pledged from Biardy (sp?), and \$5,000 from PHSCF as well as a few other potentials.
- iv. Downsizing building size and cost down to \$200,000 from \$300k.
- v. Timeline for getting grants and timeline from DNR Trust fund for completion of project leads to a large problem: If we went primarily through DNR Trust Fund it would be very hard to get the funding in time with the requirements of other grant funding such as through the MEDC.
- vi. Next meeting of the Grant Committee will be December 6 at 10am in the Village Hall Building.

b. Ice Skating Rink

- i. Supplies and materials are purchased including a 90x100 liner, the bambini should be in by the 19th of November.
- ii. Jim spoke with school’s Roger Armantrout (sp?) to discuss materials and costs for an outdoor shed.
- iii. A water heater will be installed at the Village Hall to assist the bambini with filling up and having a shorter distance to travel to re-surface the ice.

c. Summer Fest

- i. The festival needs to start its own fund separate from the Village Municipal fund as per the audit. Festival needs to apply for 501 (c) 3 non-profit status and stand on its own separate from any Village of Pellston fund.
- ii. Many new ideas for this year's festival were discussed such as a free-throw contest, a dog show and other activities that have not been included in past festivals.
- iii. Firemen plan to reduce their events to one night.
- iv. Reduction in size of tent and consolidate to one vendor to keep costs down.

4.) New Business

- a. Post Office Status – Post office wants out of their current location and other locations are few and include Will's building and/or the Depot building with few other options other than consolidating to Alanson. Mike will assist Will in identifying how to go about courting the Post Office in their relocation process.
- b. Dr. Will indicated that Alcona Health Services has all but signed on the dotted line for moving into an available unit perhaps before the end of the year. They and Little Traverse Primary Care are the only two primary care physicians in northern Michigan.
- c. The idea of including Susan Affholter on the DDA was discussed. She could be an "at large" member of the DDA. Discussion will ensue at the next meeting to determine her inclusion.

5.) Announcements

- a. Village benefactor has donated \$3,000 donation for Trees along Milton south of Robinson Rd.
- b. Electronic Billboard for Pellston – Jim is currently researching costs for one similar to what Alanson has for the purpose of signing traffic of school and village activities.
- c. Funding has been proposed for up to 3 new homes and 9 re-habs in Pellston with Habitat for Humanity in conjunction with the village benefactor. This will be paid for in part with loans and/or grants if homeowners cannot afford it.
- d. Mike has brought his camera to take photos of DDA members to post to the Village website for anyone who is interested in being included on the site.

6.) Adjournment

- a. Motion to adjourn by Jean Anne
 - i. Second by Jim
 - ii. Passes Unanimously