

Pellston, Michigan
Downtown Development Authority
Meeting Agenda
Tuesday March 7, 2017

- 1.) Call to Order – 7:03pm
 - a. Present – Lora, Jean Anne, Larry, Dr. Will, Diane, Jim, Mike

- 2.) Approval of Last Meeting Minutes
 - a. No changes requested
 - b. Approved unanimously

- 3.) Treasury Report
 - a. Festival Fund - \$4284.06
 - b. Veterans Fund - \$3275.52
 - c. DDA Fund - \$45,630.87

- 4.) Old Business
 - a. NLEA assistance/overview
 - i. March 23 – NLEA/DDA Forum at Hoppie’s Landing in Pellston Airport
 1. 10am to noon with optional lunch after.
 2. Will to forward RSVP info to Jean Anne and Mike soon.
 3. One item to look into at this forum is the way other DDA’s organize and fund events without worry of audit risk.
 - b. Trail Funding and Grant Writing Meeting
 - i. Lisa Fought has been active submitting grant requests...
 1. Made inquiry to Bairdi Foundation - rejected
 2. PHSCF grant request is in on time and processed.
 3. Frey Foundation request is in. Asked for \$8400. Looks positive.
 4. DNR Fund is up to \$267k... added landscaping, security cameras and a couple other items which increased the ask amount. Will make deadline of April 1.
 5. Have asked for a number of letters of support which are arriving.
 6. Letters of commitment are also coming in.
 7. Preliminary score is at 380. 450 is the top and anything above 300 is good.
 - c. Larry inquired as to whether or not the building design is set in stone or still under debate. Jim mentioned it has been approved by the trail committee. Jim also mentioned some of the aspects which have been changed or struck from the original design concept. Will mentioned that the architect has provided two renderings and that additional design changes will increase cost.

5.) New Business

- a. 2018 Budget
 - i. Carryover estimate is lower than what shows on the DDA financial statement
 - ii. Transfer to General Fund is an expense that has been incurred by every department yet bundled into one.
 - iii. Motion to accept budget as presented by Mike
 - 1. Second by Diane
 - 2. Passes unanimously

6.) Announcements

- a. Maple River Clean-up in May between Conservation District, DNR and Watershed Council, Trout Unlimited and Village of Pellston.
- b. Meeting about the road construction between Pellston and Levering at McKinley Twp Hall Wed March 15 at 4-5:30pm. Look on MDOT website for details.

7.) Adjournment

- a. Motion to Adjourn at 7:58pm by Jean Anne
 - i. Second by Lora
 - ii. Approved Unanimously